

**New Castle Town Council Meeting
Tuesday, March 5, 2019, 7:00 p.m.**

Call to Order

Mayor A Riddile called the meeting to order t 7:00 p.m.

Pledge of Allegiance

Roll Call

Present	Councilor Mariscal
	Councilor Owens
	Councilor Hazelton
	Mayor A Riddile
	Councilor Copeland
	Councilor Leland
	Councilor G Riddile

Also present at the meeting were Town Administrator Dave Reynolds, Town Clerk Melody Harrison, Town Treasurer Loni Burk, Public Works Director John Wenzel,

Meeting Notice

Town Clerk Melody Harrison verified that her office gave notice of the meeting in accordance with Resolution TC 2019-1.

Conflicts of Interest

There were no conflicts of interest.

Agenda Changes

There were no agenda changes.

Citizen Comments on Items not on the Agenda

There were no citizen comments.

Consultant Reports

Consultant Attorney – present for items on the agenda items.

Consultant Engineer – not present.

Items for Consideration

Update: Parks Manager Jared Stueber & Recreation Director Hannah Bihr

Recreation Director Hannah Bihr greeted the council and thanked them for inviting her to council. She gave a summary of how recreation closed out for 2018. Director Bihr also gave the council a detailed outline of the events scheduled for 2019 for organized sports, arts and enrichment and other programs. She noted that for the first time, they would have sports photographs available for the teams through MJ Thomas. Director Bihr also described success in consistent community center rentals, and she described how the remodel of the community center was going with new flooring and an audio/visual system. Looking ahead in 2019, the town is part of the GoCo Generation Wild grant program whose mantra is "Kids Grow Better Outside". She said the recreation department will partner with Colorado Parks and Wildlife to get kids outside to the skate park and other places. Director Bihr listed out other goals for 2019.

Last, Director Bihr told the council that her employee, Colton Odykirk, had been released from the hospital and he and his father were doing well.

Mayor A Riddle said he wanted to thank the staff for their generous donation of more than 400 hours of sick time for Colton's recovery.

Parks Manager Jared Stueber greeted the council and introduced his new irrigation tech Craig Klein. The council welcomed Craig to the New Castle team.

Parks Manager Stueber said that the Golf in the Park program would be held in Grand River Park in 2019, and they would utilize BirdieBalls and targets. The program will be free and hosted through Youth Golf Colorado.

Parks Manager Stueber also said that his department would be involved in the Community Service program with Riverside Middle School. It's a class the 8th grade has and the first thing they would do was a mural on the path between VIX Ranch Park and the middle school. The second project they discussed was educational signage at Alder Park regarding the birds that live in that wetlands area and the fish that were stocked in the pond. They were also considering building bat and bird boxes for the park.

Parks Manager Stueber said that the Parks, Open Space, Trails and Recreation (POSTR) committee was working on some pollinator gardens in town. A local resident, Summer Lajoie had initiated the idea and staff will utilize some of the existing flowerbeds in town to create perennial gardens for pollinators.

Parks Manager Stueber said that his staff was getting ready for the Dirty Hog Dash where they expected 500 kids. He said that he will order 500 of everything, medals and t-shirts, and will make things generic enough to be used from year to year. He had also created a mobile 'color blaster' that would blast each age group of kids with colored chalk dust. There would also be a foam cannon. He said that he had begun to line up sponsors for the event as the Property Shop and Sunlight Mountain Resort.

Parks Manager Stueber said they were working on biological control releases for weed management. He said he was working with Steve Anthony of Garfield County to get onboard with the Palisade Insectary to get on the list for releases of natural enemies of weeds such as insects, mites, pathogens and animals to reduce the spread and reproductive ability, or to reduce the density of a target weed. The expectation will be to reduce the target weeds to a manageable size via natural means. He said his first target will be bindweed.

Parks Manager Stueber said that he had worked hard on expanding the weed management program for the town and all of the standard operating procedures for the parks so that they could provide the best possible product for the residents. The council thanked Director Bihr, Parks Manager Stueber and Irrigation Tech Klein.

Consider a Letter of Interest from Mark McDonald for Appointment to Open Seat on the Planning & Zoning Commission

Town Administrator Dave Reynolds introduced Mr. Mark McDonald to the council. Mr. McDonald greeted the council. He told them he was President of the Lakota HOA, and he had been heavily involved in the negotiations to make the HOA resident managed. Mr. McDonald said he oversaw the Design Review Committee as a non-voting member as well, so had a lot of involvement with the builders and developers. Mr. McDonald said he wanted to be more involved in the community so he could give back, and was very interested in sitting on the Planning & Zoning Commission. Mr. McDonald said he had been in the restaurant business for many years and that gave him good experience understanding the importance of the big picture which he felt would be advantageous on P&Z. He also said that he had coached a Special Olympics Golf Team, and he thought perhaps he could help with the youth golf in New Castle too.

Mayor A Riddile asked if Mr. McDonald if he thought there might be a potential conflict of interest since he sat on the HOA board, and Town Attorney David McConaughy said that could be dealt with on a case-by-case basis should something come up, but conflicts were really about financial interests. He also said that it was likely that all P&Z members were involved in the community.

MOTION: Councilor Leland made a motion to appoint Mark McDonald to the Planning & Zoning Commission. Councilor Mariscal seconded the motion and it passed unanimously.

Liberty Classical Academy Grant Presentation – Renee Miller

Administrator Reynolds introduced Renee Miller, the Director of Liberty Classical Academy (LCA). He reminded the council that previously staff had brought an idea to them about partnering with the Apple Tree community, LCA and Director Miller for a Colorado Health Foundation grant application to build a park near LCA. Administrator Reynolds said that they had been successful with getting the grant and in fact it had been funded that day. Director Miller greeted the council and thanked them for supporting LCA gave a detailed power point presentation to the council that described the project and its importance to the community. She noted that LiveWell had also been a partner by paying for the grant writer. There was quite a bit of in-kind work being done by Boundaries Unlimited and SGM as well as Talbot Enterprises and other organizations. She said that the target date for completion was the beginning of July, 2019, and the grand opening of the new park would be on August 10, 2019.

The council thanked Director Miller for the presentation and congratulated her on their success.

Attorney McConaughy told the council that since there were two executive sessions back to back, he felt that they could make one motion to go into executive session and then make two separate recordings for the two subjects rather than coming out of and going back in to executive session.

MOTION: Councilor Leland made a motion at 7:55 p.m. to go into Executive Session (1) to discuss the purchase, acquisition, lease, transfer, or sale of real, personal or other property interest under C.R.S. Section 24-6-402(4)(a); and (2) for the purpose of determining positions relative to matters that may be subject to negotiations, developing strategy for negotiations, and/or instructing negotiators under C.R.S. Section 24-6-402(4)(e) and concerning town-owned property; (2) for a conference with the Town Attorney for the purpose of receiving legal advice on specific legal questions under C.R.S. Section 24-6-402(4)(b) regarding health, safety and welfare concerns for which there will be two separate recordings. Councilor Copeland seconded the motion and it passed unanimously.

Executive session concluded.

At the end of the executive session, Mayor A Riddile made the following statement:

"The time is now 9:05 p.m. and the executive session has been concluded. The participants in the executive session were: Councilors Owens and Hazelton; Mayor A Riddile; Councilors Copeland, Leland and G Riddile; Town Administrator Dave Reynolds, Town Attorney David McConaughy, Town Clerk Melody Harrison and Police Chief Tony Pagni. For the record, if any person who participated in the executive session believes that any substantial discussion of any matters not included in the motion to go into the executive session occurred during the executive session, or that any improper action occurred during the executive session in violation of the Open Meetings Law, I would ask that you state your concerns for the record."

No concerns were stated.

Consent Agenda

February Bills of \$320,828.25

MOTION: Councilor Owens made a motion to approve the consent agenda. Councilor G Riddile seconded the motion and it passed unanimously.

Staff Reports

Town Administrator – Administrator Reynolds told the council that staff had applied for applied for AGNC grant the previous week, and he said he would allow Clerk Harrison to explain. Administrator Reynolds said that although Colorado Parks and Wildlife had awarded the LoVa Trail grant, they were backlogged for funding so work on the project

had not begun. He said staff was hoping it would fund soon. Administrator Reynolds said that the staff was working on an idea for the Kamm lot to clean it up and perhaps redefine the use of the area. Administrator Reynolds said that the staff was working on report for council regarding marijuana, and he hoped it would be ready for the next council meeting. Mayor A Riddile asked about senior housing. Administrator Reynolds said that the project was at a crawl but that they were very close to getting the TCO. He said that the owners were resistant to providing the financial security for project completion, but were otherwise doing what they could to get the work finished.

Town Clerk – Clerk Harrison told that council that she had written and submitted an AGNC grant the previous week. She explained that because the staff had been carefully looking at the budget, one of the items that had a significant cost was the hosting and maintenance of the town website. Clerk Harrison said she had been soliciting cost estimates from companies that specialize in government websites. One of the companies was MuniCode, who codified the town's municipal code. She said they had expanded their services to include website hosting and agenda/packet/minutes management software. Clerk Harrison said that the service from MuniCode integrated the online code, website and agendas/packets/minutes and made searches and management of information intuitive and simple. Clerk Harrison said that the grant she wrote included migration of the current website to MuniCode and for the agenda/packet/meeting management software. She hoped to hear about awards within a month. Clerk Harrison said she had been working on the marijuana project with everyone. She also said as part of the budget review staff was doing, they will be interviewing IT companies to see if what the town currently had was appropriate. Clerk Harrison said that she and Administrator Reynolds and Treasurer Burk had met with Courtney Fagan, the town's CIRSA representative. Clerk Harrison said she had taken a class the previous week on some of the new liquor laws, which Councilor Hazelton had also attended. Clerk Harrison said she had been working with Councilor Owens and Administrator Reynolds on a possible ordinance to allow golf carts on town streets. Clerk Harrison said that her office had made a small change on the utility bills to include a short statement on the front of the bill that senior rates are available because it has become apparent that the residents don't know. She said that she had discovered recently that there is an interesting assumption that government agencies are all connected and information is readily available between social security and the DMV and the town and other agencies, and some seniors assume we know they have turned 65 and are eligible for the discount. The same assumption came up during the food and nutrition summit, and people unfortunately did not realize they were eligible for services, or they avoided services such as the free/reduced lunch program in the schools, assuming their status could be reported to immigration. Clerk Harrison said she had volunteered to be part of the communication team for food and nutrition.

Police Chief – Chief Pagni said he had been busy working on the marijuana project. He said he had made a conditional job offer to one applicant, and had another applicant in the testing phase. He also said he had gone to Mesa University to recruit.

Town Planner – not present.

Public Works Director – not present.

Commission Reports

Planning & Zoning Commission – Councilor Leland said they had held a workshop and they got through the end of the downtown plan. He said that Planner Smith will do cold reading of the plan and then it will go to a public hearing at P&Z.

Historic Preservation Commission – nothing to report.

Climate Action Advisory Committee – nothing to report.

Senior Program – nothing to report.

RFTA – nothing to report.

AGNC – Administrator Reynolds said they had discussed two house bills and one senate bill. AGNC voted to oppose HB 1157 regarding ownership taxes on vehicles. They also voted to oppose SB 42 regarding Colorado's electoral votes. He said there was a presentation by the Town Manager of Hayden. Hayden is a bedroom community of Steamboat Springs, and Hayden had made a lot of progress because they have studied how to embrace the fact that they are a bedroom community. Instead of thinking a bedroom community is a bad thing, they have gone the other way. Administrator Reynolds said that he found some books and study materials on the subject that he would be looking at. They also discussed the importance of the 2020 census and how it affected federal funds that trickled down to small towns. Last there was a discussion regarding a 'de-gallagherization' bill that was coming forward.

GCE – nothing to report.

EAB – nothing to report.

Council Comments

Councilor Mariscal said that there were people advocating for immigrants to not take the census which she felt was not right.

Councilor G Riddile said he had talked with Adam Cornely and they agreed that there were more big events in town than ever. They were wondering what the liability was for volunteers, and they felt there needed to be some discussions around that.

Councilor G Riddile said he will not attend the next council meeting because he will be out of town.

Councilor Leland said that Tom Baker was finally home from the hospital.

Councilor Leland said the Downtown Alliance voted to use \$750 to pay Carmel Walden to repaint the "Welcome to New Castle" sign in brighter colors.

Councilor Leland said that the bands for the Ritter Plaza Music in the Park events had been booked for 2019.

Councilor Leland said that Jared had mentioned pollinator gardens and noted that the Downtown Alliance was very supportive of that project.

Councilor Copeland said she would be at a work obligation for next council meeting asked if she could call in. Mayor A Riddile said that was not necessary.

Mayor A Riddile said everyone should have received an invitation to an after-hours chamber event at Alpine Bank.

Mayor A Riddile said there was an internet sign that appeared to be bolted to the pole at 7th and Main Streets. Also at Castle Valley Boulevard and Main Street there is a "we buy motorcycles" sign. He asked that both signs be removed.

MOTION: Mayor A Riddile made a motion to adjourn. Councilor Owens seconded the motion and it passed unanimously.

The meeting adjourned at 9:40 p.m.

Respectfully Submitted,



Mayor Art Riddile


Town Clerk Melody Harrison, CMC