

**New Castle Town Council Regular Meeting
Tuesday, October 19, 2021, 7:00 PM**

Virtual Meetings are subject to internet and technical capabilities.

To join by computer, smart phone or tablet:
<https://us02web.zoom.us/j/7096588400>

If you prefer to telephone in:
Please call: 1-346-248-7799
Meeting ID: 709 658 8400

Follow the prompts as directed. Be sure to set your
phone to mute until called on

Call to Order

Mayor A Riddile called the meeting to order at 7:00 p.m.

Pledge of Allegiance

Roll Call

Present	Councilor Mariscal
	Councilor Hazelton
	Mayor A Riddile
	Councilor Copeland
	Councilor Leland
	Councilor G Riddile
Absent	Councilor Owens

Also present at the meeting were Town Administrator Dave Reynolds, Town Clerk Melody Harrison, Town Treasurer Loni Burk and members of the public.

**MOTION: Mayor A Riddile made a motion to excuse Councilor Owens' absence.
Councilor Leland seconded the motion.**

Discussion: Mayor A Riddile said that he was beginning to have a problem and would be voting no.

The motion failed with Councilors G Riddile and Mariscal voting yes, Councilors Hazelton, Copeland and Leland voting no, and Mayor A Riddile voting no.

Meeting Notice

Town Clerk Melody Harrison verified that her office gave notice of the meeting in accordance with Resolution TC 2021-1.

Conflicts of Interest

There were no conflicts of interest.

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Agenda Changes

There were no agenda changes.

Citizen Comments on Items not on the Agenda

There were no citizen comments.

Consultant Reports

Consultant Attorney – not present.

Consultant Engineer – not present.

Items for Consideration

Consider a Letter of Interest from Bronwyn Rittner for Appointment to a Seat on the Planning and Zoning Commission as an Alternate

Administrator Reynolds reminded the council that they had approved alternate seats for the planning & zoning commission to ensure that there would be a quorum. He said that Bronwyn Rittner was the first to apply and council could decide if they wanted to appoint her to an alternate seat. He said that the alternate will have to attend every meeting and would not be able to vote unless they are seated at a meeting.

Mayor A Riddile greeted Ms. Rittner and thanked her for her interest.

Councilor Leland told the council that Ms. Rittner had been active on the Downtown Alliance before it closed because of COVID. He said he expected her to return to the Alliance once it was active again.

Ms. Rittner thanked the council for the opportunity to be involved. She said she did not have any previous government experience but that she loved New Castle and would like to be part of the process and learn.

Councilor Leland said that Ms. Rittner will be amazed about how much there was to learn.

Ms. Rittner said that was great.

MOTION: Mayor A Riddile made a motion to appoint Bronwyn Rittner to an alternate seat on the planning & Zoning Commission. Councilor G Riddile seconded the motion and it passed unanimously.

Update: Clean Energy Economy for the Region (CLEER) - Erica Sparhawk

Administrator Reynolds introduced Erica Sparhawk of Clean Energy Economy for the Region (CLEER).

Ms. Sparhawk greeted the council and told them that she was on staff at CLEER and the Administrator for Garfield Clean Energy (GCE). She said that New Castle was a founding member of GCE and a continuing member for the past ten years.

Ms. Sparhawk gave a power point presentation that detailed what GCE and CLEER had accomplished in the past year including Solarize Garfield County; Residential and Multi-Family coaching and design assistance; Transportation: Electric Vehicles and Bicycles; a DOLA Renewable Energy Planning Grant for a three-county Solar Storage and Study, a Regional Energy Inventory and Solar Site map; Benefits of Renewable Energy and GCEs action plan to implement renewable energy and their Energy 2022 Workplan.

Ms. Sparhawk and the council also discussed the SolSmart qualifications and how CLEER could assist the town in becoming designated.
The council thanked Ms. Sparhawk for a great presentation.

Consider Ordinance TC 2021-7 - an Ordinance of the Town of New Castle Town Council Repealing Chapter 10.16 of the New Castle Municipal Code (regarding parking spaces for businesses) (2nd reading)

Administrator Reynolds told the council that Ordinance TC 2021-7 was back to council for second reading much sooner than expected. He recalled for the council that it was necessary to send the ordinance to CDOT for approval since it potentially affected parking on Highway 6, and they had responded with an approval in just a few days.

Administrator Reynolds said that the ordinance will remove the parking spaces for businesses code section. He also said that Spirits Liquors currently had a contract for leased parking spaces that would run out at the end of the year, and that contract will remain in place until it expires. After they expire, he said the spaces would then be fifteen-minute parking only as council wished. Administrator Reynolds said there had been no changes to the ordinance since first reading.

MOTION: Councilor G Riddile made a motion to approve Ordinance TC 2021-7, an Ordinance of the Town of New Castle Town Council Repealing Chapter 10.16 of the New Castle Municipal Code (regarding parking spaces for businesses) on 2nd reading. Councilor Mariscal seconded the motion and it passed on a roll-call vote: Mayor A Riddile: yes; Councilor Leland: yes; Councilor G Riddile: yes; Councilor Copeland: yes; Councilor Mariscal: yes; Councilor Hazelton: yes.

Consider Ordinance TC 2021-8 - an Ordinance of the New Castle Town Council Amending Chapter 12.24 of the Municipal Code (regarding cemetery plots) (2nd reading)

Administrator Reynolds told the council that the ordinance changed how a resident was defined in that they would be 'in zip code' and 'out of zip code', and it moved the fees for plots to the fee scheduled instead of being in the code.

Administrator Reynolds said that there had been no changes to the ordinance since first reading, and that the fees for the cemetery plots would come to the council in the resolution to adopt the fee schedule.

MOTION: Mayor A Riddile made a motion to approve Ordinance TC 2021-8, an Ordinance of the New Castle Town Council Amending Chapter 12.24 of the Municipal Code (regarding cemetery plots) on 2nd reading. Councilor Hazelton seconded the motion and it passed on a roll-call vote: Councilor G Riddile: yes; Mayor A Riddile: yes; Councilor Mariscal: yes; Councilor Leland: yes; Councilor Copeland: yes; Councilor Hazelton: yes.

Consider Ordinance TC 2021-9 - an Ordinance of the New Castle Town Council Amending Chapter 2.04 of the the Municipal Code Regarding Compensation of Town Officers (2nd reading)

Administrator Reynolds said that there had been no changes to the ordinance since first reading, and that the compensation rates for council will change to \$500.00 per month for council members, and \$1,000.00 per month for the mayor.

Clerk Harrison apologized and said that the previous Friday she had found an error in the ordinance language and corrected it, so there had been a change since first reading. She said that the language previously said that the compensation amounts would be paid 'per meeting', and it was changed to read 'per month'.

MOTION: Councilor Hazelton made a motion to approve Ordinance TC 2021-9, an Ordinance of the New Castle Town Council Amending Chapter 2.04 of the Municipal Code Regarding Compensation of Town Officers on 2nd reading.

Councilor Copeland seconded the motion and it passed on a roll-call vote:

Councilor Hazelton: yes; Mayor A Riddile: yes; Councilor G Riddile: yes; Councilor Leland: yes; Councilor Mariscal: yes; Councilor Copeland: yes.

Staff Reports

Town Administrator – Administrator Reynolds said that he had a meeting the following day with CDOT regarding the LoVa Trail with the new representative. He said he hoped that they would be able to come to some conclusions with CDOT because the FMLD was getting a little impatient regarding the 'Meet Me In The Middle' grant. Administrator Reynolds said that Greg Russi and Jeanne Golay will meet with Russell Talbott regarding the LoVa Trail going across the Talbott property, and he will listen in on the conversation. Administrator Reynolds said that staff was preparing for the Main Street Trick-or-Treat that will be on October 29. Administrator Reynolds said that on Thursday there will be an open house in Lakota for the Romero sketch plan. Administrator Reynolds said that he had spoken with Steve Craven, and he has sold the commercial property near the roundabout, and the developer was interested in developing it quickly, so staff expected to see a sketch plan soon. The property owned by Craven that is above VIX Ranch Park that is residential is under contract as well, and that developer may submit their sketch plan before closing on the property.

Town Clerk – Clerk Harrison said that she was finishing the cyber security insurance application and would have it to Treasurer Burk the next day. Clerk Harrison said she had worked both Friday and Saturday at the town clean up and saw steady traffic both days. Clerk Harrison said she had taken her team on a fun team-building exercise to the escape room in Glenwood Springs, and they had escaped. Clerk Harrison said they had been decorating the town hall for Halloween. Clerk Harrison said that Administrative Assistant Remi Bordelon was in Denver attending the clerk's institute. Clerk Harrison said she had completed the election calendar for the 2022 election and her office will begin assembling candidate packets. Clerk Harrison said that Hogback Pizza had submitted an application to change their liquor license type from beer and wine to a hotel and restaurant which will allow them to serve mixed drinks. Clerk Harrison said she had received the renewal for the phone service and she had been reviewing those documents. Clerk Harrison gave the council an invitation to the Liberty Classical Academy's annual luncheon.

Town Treasurer – Treasurer Burk told the council that the annual wellness benefit would be paid out on the next paycheck. She said that health insurance renewal was coming up for employees as well as the town's workers compensation insurance renewal application. Treasurer Burk said that she hoped to have the budget article for the newsletter done by

the following day. Treasurer Burk said she was continuing to work on the budget.
Town Planner – not present.
Public Works Director – not present.

Commission Reports

Planning & Zoning Commission – nothing to report.

Historic Preservation Commission – Councilor Copeland said they had met at the museum to talk with them about their needs. Councilor Hazelton said that he had attended the meeting as well since he will be the next rep on HPA, and he said that both Chairperson Mari Riddile and Administrative Assistant Remi Bordelon had done a very good job at HPC. He said he was looking forward to being on the commission.

Climate and Environment Commission – nothing to report.

Senior Program – nothing to report.

RFTA – Mayor A Riddile said that RFTA will be purchasing property on Highway 82 and 27th Street in Glenwood Springs for parking for the pedestrian tunnel. He also said that RFTA will be introducing lower fares to encourage more ridership.

AGNC – nothing to report.

GCE – nothing to report.

EAB – nothing to report.

Council Comments

Councilor G Riddile said that the new police vehicles were slick, and he liked them. He also said he like the decorations on Town Hall.

Councilor Leland asked that administrator Reynolds' and Clerk Harrison's reports were in the minutes. Clerk Harrison said they will be.

Councilor Leland said that he felt that it was important to clarify that four unexcused absences from council were grounds for dismissal. Clerk Harrison said that four consecutive unexcused absences or failure to attend 25% of the meetings were the criteria for dismissal.

Councilor Leland said that the fire prevention video done by Ed Mooney had been removed from the town website because at the end of it he made a plea for people to support their local fire departments. Although the video was done before anyone had knowledge that Colorado River Fire Rescue would have a ballot issue, it sounded as though he was promoting their ballot issue and the town had paid for the video, so it was removed until after the election.

Councilor Leland said that before the council got very far into the dog park discussion, he thought a community meeting might be a good idea to let the residents voice their thoughts.

Councilor Leland said that at last meeting his oxygen machine had begun beeping because the batteries were dying. Because of the COVID supply chain issues, he will have to plug in when he comes to council meetings in the future.

Councilor Mariscal said that the police department had shared the Love 'Em and Leash 'Em flyer in both English and Spanish and she was very happy about that.

Councilor G Riddile asked if staff had looked into getting a third television for council chambers because at last meeting some of the guests had said they could not see the presentations. Staff said they will look into it although the town did not currently own a computer that would run three monitors.

Mayor A Riddile said that the Chamber of Commerce had done a Bingo dry run the previous week which had gone very well.

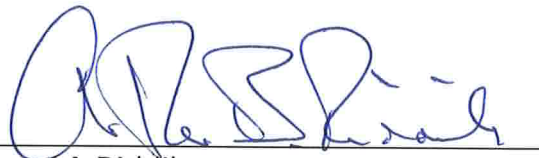
Mayor A Riddile said that the Chamber Spirit Walk the previous Saturday and there were about 130 guests, and he thanked those who helped and participated.

Mayor A Riddile said he had seen the jumbotron in Grand River Park with the Love 'Em and Leash 'Em message and he couldn't wait to see the first person with their dog off-leash.

MOTION: Mayor A Riddile made a motion to adjourn. Councilor G Riddile seconded the motion and it passed unanimously.

The meeting adjourned at 7:59 p.m.

Respectfully submitted,



Mayor A Riddile


Town Clerk Melody Harrison, CMC

