New Castle Town Council Regular Meeting
Tuesday, June 07, 2022, 7:00 PM

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Call to Order
Mayor A Riddile called the meeting to order at 7:10 p.m.

Pledge of Allegiance

Roll Call

Present	Councilor Mariscal
	Councilor Carey
	Councilor Hazelton
	Mayor A Riddile
	Councilor Copeland
	Councilor Leland
	Councilor G Riddile
Absent	None

Also present at the meeting were Town Administrator Dave Reynolds, Town Clerk Melody Harrison, Town Treasurer Loni Burk, Public Works Director John Wenzel, Town Attorney David McConaughy, and members of the public.

Meeting Notice
Town Clerk Melody Harrison verified that her office gave notice of the meeting in accordance with Resolution TC 2022-1.

Conflicts of Interest
There were no conflicts of interest.

Agenda Changes
Clerk Harrison told the council that concerning agenda item A, Mr. Villarreal had e-mailed staff the previous day and said that he wished to withdraw his request to address the town council, and he would not be in attendance.

Citizen Comments on Items not on the Agenda
There were no citizen comments.

Consultant Reports
Consultant Attorney – present for agenda items.
Consultant Engineer – not present.

Items for Consideration

~~**Citizen Opinion: Gil Villarreal**~~ – (removed from the agenda.)
Mayor A Riddile read Mr. Villarreal's e-mail asking to withdraw into the record.

Dog Park Committee Presentation
Town Administrator Dave Reynolds told the council that the Dog Park Committee had been studying the many options for a dog park. Public works Director John Wenzel had led the effort and had done a great job.
Director Wenzel greeted the council. He said that the committee was in front of council for two reasons. 1; to seek council's approval to move froward with the dog park project and 2; to ask the council for funding for the project.
Director Wenzel asked the committee members to introduce themselves: Charlie Moore, Parks Manager, non-dog owner. Jordan Topolski, dog owner x 2. Michael Curry, dog owner x 4, and a nurse at Valley View. She said she was getting tired of driving to Carbondale for a dog park and then spending money at the Carbondale City Market and shops. She said she would prefer to spend her money in New Castle.
Director Wenzel said that Councilor Copeland sat on the committee as well as P&Z Commissioner Brian Westerlind, dog owner; Chamber of Commerce board member Mari Riddile, non-dog owner; Krista Christopherson, non-dog owner; Janine High, Veterinary Technician.
Director Wenzel told the council that in late in 2021, the Town Council requested that the town staff look into the planning and development of a dog park. Starting in March of 2022, a series of community meetings were hosted with the goal of planning and constructing this new facility. Town staff and local community members quickly formed a dog park planning committee. The seven-person committee consisted of two dog owners, two non-dog owners, a Town Council member, a veterinary technician, and a town staff member along with many other community members. He said that the four goals of the group included: identifying the desired type of facility; selecting the best location; identifying the desired park amenities; and creating park rules. It was determined that a fenced, off-leash park was the most desirable facility type. A portion of VIX Park was selected as the best available location. The dog park amenities and rules were also identified, as well as a budget and scope of work.
Director Wenzel said that in May of 2022, a sub-committee was formed with the purpose of raising funds to partially offset the construction costs of the proposed project. The

Fund-Raising Committee has meet on several occasions to plan and develop a calendar of fund-raising events. The new committee was waiting for project approval from Town Council before they move forward with their efforts.
Jordan Topolski, 305 Pennyroyal Court, New Castle.
Ms. Topolski said that there was a fundraising committee that had been meeting on Fridays to work on their plan. She said the committee felt the community will be involved and will like the plan. She also said that they had a Facebook page that had 149 likes and 160 followers, and they had yet to post anything. She felt the interest showed that people wanted it.
Ms. Topolski said they were planning one major event and two small events per month, from June through September, but had not done the June ones because they had been advised to wait until approvals were in place. She said that the committee had shown their dedication by promising to make homemade doggie treats, dog bandanas, bowties, and sweaters, all to be sold at the proposed fundraising events.
Ms. Topolski said that the smaller event will be one night per month, a movie in the park. She said that type of event has shown success previously, and they planned to show dog-themed shows such a 101 Dalmatians, Lady and the Tramp and others like that. They planned to sell popcorn and the handmade items and charge a small entrance fee. Ms. Topolski said that they also planned to do a live Facebook Giveaway. She was confident they could get donations for it, and they had reached out to some businesses in the community who were eager to support the project. Ms. Topolski said that participants would enter the Giveaway by making the minimum required donation. The event will be advertised weeks in advance, and when people donate, their name will be put into a random draw, and winner will be announced in the live video. She said the prizes could be dog leashes or a gift card to City Market or the coffee shop. Ms. Topolski said that there will be a mini parade at Elk Creek Elementary on July 4th, and the committee will walk in that with a banner to raise awareness for the project.
Ms. Topolski said that one major event that the committee had been ambitious about was hosting a doggie fashion show. She said they wanted to charge a $25.00 entry fee to enter a pet in the competition, and an admission fee of $10.00 to view the event. Volunteers will make outfits and different things for the pets to enter the show. Ms. Topolski said the committee wanted to participate in Mountain Fair in Carbondale because they felt that would be a good crowd for a fundraising event. She said they had been in contact with some local artists to donate some artwork that they will sell at the Fair. She said that they were willing to pay the fee for the booth. Ms. Topolski also said that they had contacted a local company that would potentially create engraved plaques in the shape of dog bones or paw prints so that sponsors could be recognized for the dog park and the plaques could be installed on the park fence or at the entrance.
Ms. Topolski said that they were also looking into grants and Pet Safe was one. She said that they group was looking at setting up a Go Fund Me account and they had spoken to banks and an attorney to try to determine the best was to go about it.
Ms. Topolski said that once they had council approval, they wanted to make posters and advertise on social media to share their events and ideas with the public. She said that she felt their audience will grow significantly once they had a plan in place because it was growing already.

Ms. Topolski said that the budget was a significant goal to reach but that they were ready to put the work into it to reach or possibly surpass the goal.
Michael Curry, 161 N. 4th Street. Ms. Curry said that she had investigated the Pet Safe grant, and they required that Pet Safe be included somehow, such as in the name of the park or posted at the park, so the council would have to agree to that.
Ms. Curry said that she was looking into other grants as well.
Mayor A Riddile asked administrator Reynolds to speak to the fundraising.
Administrator Reynolds said that he wanted to applaud the fundraising group because they had so much passion for the dog park project. He said that he felt the first question was whether the council wanted to move forward with the project, and whether they liked the location and amenities. The second question was how the project will move forward because the dog park project was not budgeted in the 2022 budget. He felt that it would be good to understand from the funding group what their target was, and from Director Wenzel regarding what a timeline for buildout might be if there were funding available.
Administrator Reynolds suggested that perhaps a strategy for funding could be created, and that could include the funding group, conservation trust funds, or maybe an FMLD mini grant. He also suggested that the project could be phased in a way that allowed the funding to be phased as well.
Councilor G Riddile said that he liked the concept and the location and that he was on board with the project. He felt that the timing was perfect because it led into the budget season for 2023.
Mayor A Riddile said that the fundraising group might consider putting a booth at the Community Market which took place each Thursday throughout the summer. He said he was also on board with the project, he felt it was a great idea and he liked the location.
Mayor A Riddile said that the problem of people's dogs being off leash was something that bothered him a lot and was essentially how the dog park idea came about.
Councilor Carey said that she loved the idea, and she felt that benches with 'in memoriam' place holders would be really nice too.
Councilor Leland said that he thought that it would be ideal to use conservation trust funds to get started in 2022 rather than waiting for funds to be raised and the 2023 budget approval. He also felt that the small things they were going to sell, such as dog biscuits, gave people ownership of the park knowing that their $5 went toward it, and that was important. Councilor Leland said that they will also pursue sponsorships, and he felt there were several individuals that would donate towards the project. He said it would be a good start towards the goal.
Mayor A Riddile asked what the balance was in the conservation trust fund. Treasurer Burk said that at the end of the 2022 budget year there should be approximately $126k. She pointed out that what was in conservation trust fund was budgeted for 2022, so if the council used monies from it, a supplemental budget would have to be approved.
Director Wenzel said that there was some capital equipment that was budgeted to be purchased out of conservation trust and he asked if the $126k contemplated those purchases. Treasurer Burk said it did.

Administrator Reynolds asked if the construction of the dog park could be phased so that just the essentials were built first, such as the surface and fencing.
Director Wenzel said that he could write up a phased schedule.

Councilor Hazelton said that he felt the council should consider completing about sixty percent of the project which would be a good starting point for 2022, and the remainder in 2023, using fundraising and the budget.
Administrator Reynolds asked Director Wenzel if it would be feasible from a staff perspective to begin the phased construction in late fall. Director Wenzel said that the construction world was currently unpredictable, and he was not certain that staff would be able to perform the work, and he felt that it would be better to plan to contract it out. Then there was an unknown in the availability of contractors, but he said they could research it and see what was available.
Administrator Reynolds said that the next item for discussion was defining how the monies from the fundraising committee would flow. He said that the town did not typically use fundraisers. He said that there will be people out there taking cash and small checks on behalf of the town, and he suggested that there be a meeting between himself, Treasurer Burk and the fundraising committee to make sure everyone understood the safest way for the fundraisers to accept money so that they were protected and the town was protected and so that the money flowed properly with the fewest problems.
Administrator Reynolds asked Treasurer Burk how the budgeting would work if the town could get an acceptable bid for the project.
Treasurer Burk said that an ordinance approving a supplemental budget would need to be passed.
Joni Owens, 235 W. Capital Court. Ms. Owens said that she appreciated all the work that the committee had put into the project, and she felt it was a great idea. She said that she was a dog owner and frequently used VIX Park and the trails nearby. Ms. Owens said that she had some concerns about the project as it was currently proposed. She said she was concerned about the grass being removed and chrushed refines being installed because dogs running and playing will rip toenails and paw pads as well as the surface will be much hotter than grass. She said that dogs love to roll in the grass, it gets the dust off of them and cools them down. The proposed park will not have a place for that. Ms. Owens said that she had heard that there were concerns about drainage there, that it could be muddy and she felt that the location perhaps was not ideal for the dog park.
Rhonda Busk, 360 Dragonroot Drive. Ms. Busk said that she thought the (dog park) was an amazing idea and she loved it. She said that she also took her dog to VIX Park often. Ms. Busk said that she did not know about the dog park proposal until recently. She said that she did not know what the notice requirements were, but she felt that since the decision was made to use the land adjacent to VIX Park, a sign would have been good as a way of promoting it. Ms. Busk said that she felt the community will really get behind the project because it was a great idea. Ms. Busk asked if anyone on the committee reached out to other communities that had dog parks to find out what was successful and not. She stated that people from other communities were not aware of what was available in New Castle, and she felt that the dog park project could be an opportunity to draw residents in from other areas. Ms. Busk said that she thought it would help in keeping the downtown relevant and keeping businesses open. Ms. Busk said that building the dog park right at the beginning was better than fixing it later.
Mayor A Riddile asked Director Wenzel if he would take into consideration the surface material for the park. Director Wenzel said that the committee had exhausted the topic of surface materials, and the committee made their decision for a number of good reasons.

Recess the Town Council Meeting, Convene as the Local Liquor Licensing Authority
MOTION: Councilor Leland made a motion to recess the town council meeting and to convene as the local liquor licensing authority. Councilor Carey seconded the motion and it passed unanimously.

Consider Resolution TC 2022-14 - a Resolution of the New Castle Town Council Approving an Application from Colorado Drifters, LLC, for a Tavern Liquor License
Clerk Harrison told the council that the application was from Colorado Drifters, LLC, which was the coffee shop on Mian Street. She said they had applied for a tavern liquor license because that was the class of license they would qualify for based on their menu. Other types of liquor licenses required that full meals be served in the establishment whereas a tavern license only required sandwiches and snacks be served during business hours.
Clerk Harrison said that she and Joe Hemelt had been working on the application for some time, and it was submitted on April 1, 2022. The application was a concurrent review, so it had been submitted to the state and was currently under review by liquor enforcement.
Clerk Harrison said that the applicant had completed their fingerprinting and they had scheduled a Responsible Service of Alcohol class.
Clerk Harrison said it was a great application, all the fees have been paid and staff recommended approval.
Joe Hemelt greeted the council and told them that their vision was not to be a bar at all. He said that their extended hours would only be three days per week, and they will close around 7:00 p.m. He also said that they will be using local vendors: Ball Brewing for beer and hard seltzers; Palisade wines, and then they intended to have a few signature cocktails. He said that they were redoing the back patio so it was more family-friendly.

Mayor A Riddile opened the public hearing at 7:49 p.m.
There was no public testimony.
Mayor A Riddile closed the public hearing at 7:50 p.m.

MOTION: Councilor G Riddile made a motion to approve Resolution TC 2022-14, a Resolution of the New Castle Town Council Approving an Application from Colorado Drifters, LLC, for a Tavern Liquor License. Councilor Copeland seconded the motion and it passed unanimously.

Adjourn the Local Liquor Licensing Authority, Reconvene the Town Council Meeting
MOTION: Councilor Hazelton made a motion to adjourn the local liquor licensing authority and to reconvene the town council meeting. Councilor Mariscal seconded the motion and it passed unanimously.

Consider Resolution TC 2022-13 - a Resolution of the New Castle Town Council Denying a Final PUD Development Plan and Phase 1 Final Subdivision Plat for Portions of PA 17 & 19, Castle Valley Ranch PUD

Town Attorney David McConaughy said that at the May 17 town council meeting, the council voted 7 to 0 to not approve Ordinance TC 2022-9 which would have approved the filing 11 subdivision. He said there was no motion of denial at that meeting.
Attorney McConaughy said that in order for there to be final action, there were three options:

1. The council could make a motion to approve an ordinance with changes, different conditions or terms.
2. The council could approve the resolution in the packet that makes detailed findings supporting grounds for denial.
3. The council could continue the matter for decision at a future meeting.

Attorney McConaughy said that there were representatives from the applicant in attendance.
Attorney McConaughy said that the applicant's attorney, Mr. Myler, had reached out to himself and Administrator Reynolds to discuss whether there was some approach that might avoid them having to start over with a brand-new application and sketch plan. They suggested a workshop with council to get feedback, have a discussion and see if there was anything they could tweak in the application, or if conditions change that may get council to a point where they might be inclined to favorably consider the application.
Attorney McConaughy said that staff was not opposed to that approach, but it was entirely up to the council. In any case, Attorney McConaughy said that there did need to be a final action.
Mayor A Riddile said that he thought he had said that they would not consider that.
Attorney McConaughy said that he and Mayor A Riddile had discussed it outside of a council meeting, which was not an open meetings law, between the two of them. Nonetheless, the council needed to take a vote, and there were three options.
Attorney McConaughy said that it might be appropriate to hear from Mr. Myler.
David Myler, Attorney for the applicant. Mr. Myler greeted the council and thanked them for the opportunity to speak to them. He said that he had reviewed the resolution and wanted to go on the record to say that the applicant had spent years in the process, during which time they had made numerous changes to the project and had agreed to numerous concessions and dozens of conditions, all in response to P&Z concerns and issues and staff requests. Mr. Myler said that they believed they had satisfied all the criteria and requirements for approval, and they did not believe the town had any legitimate reasons for denial. Mr. Myler said they were renewing their request that the draft ordinance of approval which includes conditions that (the applicant) modified, be approved. He said that he did have a conversation with David McConaughy on whether it made sense to have a work session with the council, not to rehash the application, but to have a frank and open conversation about what the council liked and did not like about the application, such as the lack of commercial uses. He said they might be able to see if perhaps there was some middle ground and a way forward that could lead to some kind of approval. Mr. Myler said that if the council was not interested in a work session, he said

they understood completely, and he noted that the applicant was skeptical whether a work session would work, but they thought it worthwhile to offer in case there was interest in doing it. Mr. Myler said he had nothing else to add. He thanked the council for the opportunity to speak with them and offered to answer any questions. He said the John Elmore and Aaron Atkinson were on the line if there were any questions for them.
Councilor G Riddile asked Attorney McConaughy for his legal advice on whether they should pursue a workshop. He said his personal thought was that was what they had done with P&Z a year ago when they appealed to council. He said he was a bit skeptical of their genuineness based on past behavior, and he wondered if he should overlook that.
Attorney McConaughy said that one way or another, there had to be a final action, and he said that the resolution intentionally had many different grounds for denial that would hold up in court if that was what the council wanted to do. Attorney McConaughy said that he had been involved in some form of the application since 2008 and he felt it would be nice to be done with it, but he did not get to vote on it.
Mayor A Riddile asked for clarification on the vote. Because the resolution was written to deny, if the council members wished to deny they would vote yes. Attorney McConaughy said that was correct; they should vote to pass the resolution.
Mayor A Riddile asked if a roll-call vote should be taken. Attorney McConaughy said that would be beneficial even though technically roll-call votes were only required for ordinance. He said they were trying to make a clear record, and hopefully there would not be a challenge, but if there were, the record will be clear.
Councilor G Riddile asked, for the record, when P&Z granted the approval with conditions. Administrator Reynolds said that had been in January 2021 and then the applicant had one year to submit final application that addressed all the conditions. He said it was almost one year to the day that (for the sake of the conversation he will call) 'final' application was submitted. Along with that 'final' application was the request to bypass the P&Z and go directly to council. Councilor G Riddile asked if the submittal delay was due to staff and Administrator Reynolds said it was not. He said that the January hearing with P&Z closed, and the code allows one year for the applicant to submit final. Attorney McConaughy said that that timeline was also laid out in the resolution. Councilor G Riddile clarified that the town had just followed the rules. Administrator Reynolds said that was correct, and the applicant took their allotted amount of time to submit.
MOTION: Mayor A Riddile made a motion to approve Resolution TC 2022-13, a Resolution of the New Castle Town Council Denying a Final PUD Development Plan and Phase 1 Final Subdivision Plat for Portions of PA 17 & 19, Castle Valley Ranch PUD. Councilor Hazelton seconded the motion and it passed on a roll-call vote: Councilor G Riddile: yes; Councilor Mariscal: yes; Councilor Hazelton: yes; Councilor Copeland: yes; Mayor A Riddile: yes; Councilor Carey: yes; Councilor Leland: yes.

Consider Ordinance TC 2022-6 - an Ordinance of the New Castle Town Council Amending the Municipal Code Regarding Contempt of Court and Failure to Appear (1st reading)
Clerk Harrison said that the purpose of the agenda item was to amend the municipal code section 2.08.080 regarding fines imposed on persons found in contempt of court.

She noted that earlier in the year Ordinance TC 2022-2 was approved by the council, increasing the fines for general penalties up to $2,650.00 in accordance with HB19-1148. The change allowed flexibility for the municipal judge to impose fines against any person or party who violated provisions of the municipal code.

Clerk Harrison said that Municipal Judge Amanda Maurer, at the April 19, 2022, council meeting, spoke with council and suggested that the penalty for contempt of court also be increased to the allowable $2,650.00, as it will provide more flexibility for the municipal judge as well as providing consistency in the municipal code.

Clerk Harrison said that staff recommended approval of Ordinance TC 2022-6.

MOTION: Councilor G Riddile made a motion to approve Ordinance TC 2022-6, an Ordinance of the New Castle Town Council Amending the Municipal Code Regarding Contempt of Court and Failure to Appear on 1st reading. Councilor Carey seconded the motion and it passed on a roll-call vote: Councilor Leland: yes; Councilor Mariscal: yes; Mayor A Riddile: yes; Councilor Copeland: yes; Councilor Carey: yes; Councilor Hazelton: yes; Councilor G Riddile: yes.

Consider Ordinance TC 2022-7 - an Ordinance of the New Castle Town Council Amending the Municipal Code to Change Municipal Court Costs (1st reading)

Clerk Harrison said that the purpose of the agenda item was to amend municipal code section 2.08.070 regarding court costs.

She said that at the April 19, 2022, council meeting, Judge Maurer spoke with council and suggested that the court costs be adjusted to align with what other jurisdictions in Garfield County charged. The adjustments would be a $5.00 increase to the court costs for violations of the Model Traffic Code, and a $5.00 increase to the court costs for all other violations.

In addition, Judge Maurer suggested increasing the police training surcharge by $8.00 taking that fee up to $18.00. She said that the town also collected a $2.00 surcharge for the Dennis Mahan Memorial Scholarship surcharge, and the two fees together equaled an even $20.00.

Clerk Harrison said that staff recommended approval of Ordinance TC 2022-7.

MOTION: Councilor Hazelton made a motion to approve Ordinance TC 2022-7, an Ordinance of the New Castle Town Council Amending the Municipal Code to Change Municipal Court Costs on 1st reading. Councilor Copeland seconded the motion and it passed on a roll-call vote: Councilor Copeland: yes; Councilor Hazelton: yes; Councilor Leland: yes; Councilor Carey: yes; Mayor A Riddile: yes; Councilor G Riddile: yes; Councilor Mariscal: yes.

Consider Ordinance TC 2022-8 - an Ordinance of the Town of New Castle, Colorado, Amending Chapter 3.32 of the New Castle Municipal Code to Adopt and Impose a Voter-Approved Increase of the Lodging Tax (1st reading)

Clerk Harrison told the council that the ordinance was to amend municipal code chapter 3.32 regarding lodging tax.

Clerk Harrison said that Ordinance TC 2022-8 implemented a lodging tax increase of 2.5% that was approved by the voters at the April 5, 2022, regular municipal election. She said that there was an existing voter-approved lodging of 2.5% that had been approved some years before, making the total lodging tax 5% beginning January 1, 2023.
She said that staff recommended approval of Ordinance TC 2022-8.
MOTION: Mayor A Riddile made a motion to approve Ordinance TC 2022-8, an Ordinance of the Town of New Castle, Colorado, Amending Chapter 3.32 of the New Castle Municipal Code to Adopt and Impose a Voter-Approved Increase of the Lodging Tax on 1st reading. Councilor G Riddile seconded the motion and it passed on a roll-call vote: Councilor Carey: yes; Councilor Mariscal: yes; Councilor Leland: yes; Councilor G Riddile: yes; Councilor Hazelton: yes; Councilor Copeland: yes; Mayor A Riddile: yes.

Consent Agenda
April 19, 2022 minutes
May 17, 2022 minutes
May 18, 2022 minutes
May Bills of $497,797.99
MOTION: Councilor G Riddile made a motion to approve the consent agenda. Councilor Copeland seconded the motion and it passed unanimously.

Staff Reports
Town Administrator – Administrator Reynolds reminded the council that their retreat will be on September 24. He said that he had e-mailed everyone regarding a cyber incident that was still being worked on, and he will report to them again when there was more information. Administrator Reynolds said that he and Town Planner Smith were working on building permit fees. He said that they will be bringing a fee change to the council because the cost of building in the area was higher than the national average. Administrator Reynolds said that he and Planner Smith had met with the owners of the Livery building and their architect. They were looking to rebuild the back half of the building with a two-story building, commercial on the bottom and residential on top. The commercial use will be strictly for the owners use as storage, which they are allowed to do. Councilor G Riddile asked if there was any way that could be restricted since it seemed to be happening a lot and he was not happy with the trend. Administrator Reynolds said that if they were putting in storage for rent, the town could regulate that. For someone to say they will be keeping their stuff in their own building, there was nothing the town can do about that. Administrator Reynolds said that he had lunch with Jamie LaRue, the Library District Director. He said Director LaRue was very excited about taking the library in a new direction, and he was reaching out to all the towns to find out what their needs were. They wanted to become a part of community. He said they will be hearing more about that from the library. Administrator Reynolds said that he had also been meeting with Mind Springs. He said the council had talked about the detox center as well as the issues with Mind Springs. He said in the meeting they had explained what the plan was moving forward. He said that coming up will be the subject of joining the IGA for the

detox center, but the detox center was being sub-contracted out to Mind Springs. He said he let them know that the town does have some hesitation because of the bad press. He said that they were working on a presentation that will describe how they were restructuring. Administrator Reynolds said that he had a meeting with the county manager and other municipal managers to discuss the IGA. There will be a governance committee which will be made up of members of each council, and that committee will have authority over the relationship with Mind Springs, and they can terminate the relationship if necessary and hire another third-party operator. The Garfield County 'Middle Mile' broadband project had gone to Golden. Colorado to pitch the project to DOLA for a grant that will bring a hub to New Castle from which vendors can contract to bringing broadband the last mile to homes. Administrator Reynolds said that Karen, the new treasurer, would start the following day and a new office had been set up for her. Administrator Reynolds said that the town had applied for funding through 'Congressional Direct Spending' for essentially a grant. The 1.7 million dollars in funds will be used for improvements to the town's raw water system which will include piping the ditches and upgrades on the pump systems. He said they had heard from Senator Hickenlooper's office, and it sounded like the ask was being considered. He said that there will be a 20% ($280k) match to which he agreed but said that the town could change their mind if they were presented with an offer that was not going to work out. He said it will come back to council for approval. He said that the ARPA funds may be able to offset the cost of the match. Administrator Reynolds said the sticker contest had gone well. On the dais were some pages that he asked the council to review and to vote for their favorites. Administrator Reynolds said that he and Planner Smith will interview someone for the Assistant Planner position. Administrator Reynolds said that staff had ordered new swag for the town. There were mugs as well as koozies with the town logo and mottos submitted in the 'Tell Us What You Love About New Castle' push from several months ago. Administrator Reynolds said that the staff appreciation picnic will be Friday, June 17 and he asked the council to attend if they could. Administrator Reynolds said they had received several thank you notes from recipients of grant fund from the town. Administrator Reynolds said that New Castle Trails was doing some impressive work in VIX Ranch Park on the pump track. Not only that, the progress up Burning Mountain on the new trail was visible. He said that there was a large kiosk at VIX Park that needed to be updated with the new trails information, and that will be around $5k. He said that New Castle Trails had requested that the funding for Burning Mountain Trail not be used for the kiosk. Administrator Reynolds said that they could probably use conservation trust funds for the sign if the council agreed. Administrator Reynolds said that he had let council know a while back about a housing coalition that had formed in the valley. They had asked for $10k from the town for seed money, and the council along with other councils heading west hesitated and wanted to monitor progress. Administrator Reynolds said that David Myler was one of the head guys and was doing an amazing job with the housing coalition. Administrator Reynolds said that the coalition was very passionate and was becoming something. The coalition had some grant asks coming up and they felt it would be very strong if the municipalities that didn't have voting rights on the board or any money in the game to write letters of support for those grants. The council agreed. Administrator Reynolds said that he had e-mailed the council regarding concerns from the ditch

company about the trail crossing the ditch. He said he had a meeting on Friday with the ditch board and those concerns will be addressed.
Councilor Carey said that she was not going to be able to attend the retreat because she would be out of town. The Mayor said it was not a problem.
Town Clerk – Clerk Harrison said that a while back the town had learned about the Low Income Household Water Assistance Program, which was similar to LEAP for energy bills. She said the received notice the day before of five additional residents that were receiving assistance from the program, for a total of 7 so far. She said it was a federal program that was managed by the state, and staff was excited to be part of the program. Clerk Harrison said she had been very busy with liquor licensing. She stated that through COVID she had processed more new license applications than ever before, which she found fascinating. Clerk Harrison said that her deputy, Mindy Andis will be on vacation for two weeks for her mother's memorial, and that Administrative Assistant Remi Bordelon will be attending clerk's school in July. Clerk Harrison said that Treasurer Burk had left the meeting early because her husband and daughter were cooking her birthday dinner. Clerk Harrison said she had done some research and found that most municipalities did not print out council packet for the public, they simply provided an agenda. She said that staff was switching to that and that they were now putting a QR code on the public agendas so people could quickly find the council packet online. Clerk Harrison said that she had been busy setting up new computer systems for the new treasurer, and she had done a little work with ProVelocity on the cyber incident. She said the reason she was in her office for the meeting was because the computer in council chambers was being used as part of the recovery from that incident.
Town Treasurer – not present.
Town Planner – not present.
Public Works Director – not present.

Commission Reports
Planning & Zoning Commission – Councilor G Riddile said that they will meet the following day and they will here sketch plan from the BLD Group.
Historic Preservation Commission – nothing to report.
Climate and Environment Commission – Councilor Leland said they had debriefed Earth Day and were already working on ideas for 2023.
Senior Programs – Clerk Harrison said they had met the previous week. She said the senior programs had 17 garden beds in the Glenwood Community Garden, and they desperately needed volunteers to help with those gardens. She said that all the food grown there went to seniors throughout the county. Clerk Harrison said that High Country RSVP had created a volunteer website and a person could sign up for volunteer activities. She said that staff was looking into putting town volunteer needs on the site. Clerk Harrison said that Lift-Up was still working towards their mobile food pantry. Clerk Harrison said that the Fire Department will hold the BBQs at senior housing throughout the county. The one in New Castle will be on June 27 at the senior housing complex on the lower end of Castle valley Boulevard.
RFTA – Mayor A Riddile said that the meeting will be on Thursday, and he would not be able to attend because he will be in Washington DC to solicit funding for RFTA. Councilor

Copeland will attend the meeting.
AGNC – nothing to report.
GCE – nothing to report.
EAB – nothing to report.

Council Comments
Councilor Mariscal said that she would save her comments for the next meeting since she was hoarse, although she thanked Administrator Reynolds for taking her call when the senator's office called her.
Councilor Carey said she would be on vacation from July 1 through 7, so would not be able to attend the July 5 council meeting. Mayor A Riddile and Councilor Hazelton also said they would be out of town. Administrator Reynolds said staff will look at the July 5 agenda.
Councilor G Riddile screen-shared a photograph from the Burning Mountain Trail.
Councilor G Riddile said that he was impressed with the dog park group. They had a lot of energy. He also said that there may be capital funds available for the dog park.
Councilor Mariscal thanked Mayor A Riddile for wearing his Ukraine t-shirt.
Councilor Leland agreed with Councilor G Riddile that they should do all they can to get the dog park project off the ground in 2022. He thought perhaps there would be a delay in construction, but there should not be a delay in funding. He said the Director Wenzel did a great job with the committee and he thanked Director Wenzel for his efforts.
Councilor Leland thanked Clerk Harrison for the remarkable job on the minutes. He said transcribing them from a tape was not easy.
Councilor Leland said that he was trying to get the newsletter done in Spanish.
Councilor Leland said that he would like Mayor A Riddile to elaborate on the roundabout because they had not had a chance to celebrate it previously.
Councilor Copeland said that Director Wenzel had done a really great job with the dog park committee.
Councilor Copeland said that she had been feeling a little uncomfortable with the rush in the last few meetings, and she was unclear about when they should let people speak or when it was a public hearing and when it was not.
Councilor Hazelton disagreed because the dog park meetings had been going on for a while and notices were everywhere and then people stand up and say they knew nothing about it.
Councilor Copeland said that they wanted people to attend council meetings, then they won't let anyone speak. It was confusing and she felt she had to mention it.
Mayor A Riddile said that he appreciated the comment, but there was no public hearing, nothing to add.
Councilor Copeland said she wanted to get with Administrator Reynolds about the library contact to talk about recording Joe McNeal's historic information. Administrator Reynolds said the Jamie LaRue had done that exact thing before in Douglas County.
Mayor A Riddile said that a few weeks earlier he had been at the IMTPR meeting and they had finally approved two projects. The first was a widening between Frisco and Silverthorn. The second was the New Castle 105 bridge roundabout. The project will be phased, and utilities will be done in 2023 and construction in 2024.
Mayor A Riddile thanked public works for putting the bench in front of the Dubois memorial.

Mayor A Riddile said that the bike rodeo the previous Saturday was a big hit. He thanked Chief Pagni and his crew.
Mayor A Riddile said that he was working on getting a school resource officer for Riverside Middle School. There had been discussion about a .3 or .4% sales tax increase that would equal a few hundred thousand dollars per year and they could hire a second officer and the two could circulate between the three schools. He said the Garfield RE-2 will not find any of it. He also said that the town needed to get a letter of intent to the county by the first week of July.

MOTION: Councilor Hazelton made a motion to adjourn. Mayor A Riddile seconded the motion and it passed unanimously.

The meeting adjourned at 8:46 p.m.

Respectfully submitted,

Mayor Art Riddile

Melody Harrison CMC
Town Clerk Melody Harrison, CMC

TOWN OF NEW CASTLE
GARFIELD
SEAL
COUNTY
COLORADO