

**New Castle Town Council Regular Meeting
Tuesday, December 06, 2022, 7:00 PM**

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Meeting ID: 709 658 8400

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Call to Order

Mayor A Riddile called the meeting to order at 7:00 p.m.

Pledge of Allegiance

Roll Call

Present	Councilor Mariscal (virtually) (left at 7:47 p.m.) Councilor Carey (arrived at 7:15 p.m.) Councilor Hazelton Mayor A Riddile Councilor Copeland Councilor Leland Councilor G Riddile (arrived at 7:15 p.m.)
Absent	None

Also present at the meeting were Town Administrator Dave Reynolds, Town Clerk Melody Harrison, Town Treasurer Loni Burk and members of the public.

Meeting Notice

Town Clerk Melody Harrison verified that her office gave notice of the meeting in accordance with Resolution TC 2022-1.

Conflicts of Interest

There were no conflicts of interest.

Agenda Changes

Clerk Harrison told the council that staff wished to remove Ordinance TC 2022-13 which was the ordinance for the supplemental budget. She said that the ordinance had been publicly noticed which was why it was left on the agenda. A supplemental budget was not

needed for 2022, however, and that the ordinance was no longer necessary. The council agreed.

Clerk Harrison also told the council that staff did not want to begin item D, which was the budget resolution, until Councilors G Riddile and Carey arrived, so staff asked for flexibility to move the item if necessary. The council agreed.

Citizen Comments on Items not on the Agenda

There were no citizen comments.

Consultant Reports

Consultant Attorney – not present.

Consultant Engineer - not present.

Items for Consideration

Discussion: Rolling Fork Food Truck

Aaron Shockley, Owner, Rolling Fork Food Truck.

Mr. Shockley greeted the council. He said that his business leased the kitchen space in the Lakota Recreation Center and that he had been in business since 2020. He said that they tried to be active in the New Castle community because New Castle was his home.

Mr. Shockley said that they had the opportunity during the winter of 2020 to have their food truck at Burning Mountain Park once per week. He said there had been a good turnout.

Mr. Shockley said that they had been using the Lakota Recreation Center parking lot for their location, utilizing the building's canopy as a drive thru, but wanted to get back into the downtown area. He said that with the loss of 88 Grill he felt there was a need, and having guests come from other towns to eat on his food truck would bring more business into the downtown area.

Mr. Shockley explained his proposal to the council, and the council and staff discussed it with Mr. Shockley in detail. The council liked the idea of Rolling Fork Food Truck in the downtown, particularly on Sundays when many other restaurants were closed.

The council and staff discussed the next steps for Rolling Fork which included determining a location as well as an application process to license the business.

Mr. Shockley thanked the council for their time.

Consider Grants to Outside Agencies

Administrative Assistant Rochelle Firth greeted the council. She said that it was the second round for 2022, and that there were seven non-profits that had applied for funding.

Admin. Asst. Firth reviewed each application for the council and explained what service each organization provided for the community, how much they were asking for and staff's recommendation for awards.

After a brief discussion, the council agreed with the staff recommendations for awards for grants to outside agencies.

MOTION: Mayor A Riddile made a motion to approve the staff recommendations for grants to outside agencies. Councilor Copeland seconded the motion and it passed unanimously.

~~**Consider Ordinance TC 2022-13—An Ordinance of the Town of New Castle, Colorado summarizing additional expenditures for the Utility Fund, Conservation Trust Fund and Cemetery Fund, and adopting a supplemental budget for the Town of New Castle, Colorado, for the calendar year beginning on the first day of January, 2022 and ending on the last day of December, 2022 (1st reading)**~~
This item was removed from the agenda because a supplemental budget was not necessary for the budget year 2022.

Consider Resolution TC 2022-29 - A Resolution of the Town Council of the Town of New Castle Adopting a Budget for the Town of New Castle, Colorado, for the Fiscal Year Beginning on January 1, 2023 and Ending on December 31, 2023, Appropriating the Amounts Specified in the Budget as Expenditures from the Funds Indicated, Levying the Property Tax Proposed in the Budget, and Reserving and Designating Certain Amounts in Each Fund.

Town Treasurer Loni Burk greeted the council. She explained that initially she thought a supplemental budget would be needed because of cost overruns on the biosolids drying facility but as some other projects slated for 2022 did not happen because of supply issues and contractor issues. Those projects were moved into 2023. That freed up funding for 2022, which covered the cost of the overruns for the biosolids drying facility, so the supplemental budget was not needed.

Treasurer Burk said that the council and staff had talked through the proposed budget several times, but there were a few items that she had updated. Treasurer Burk reviewed the most recent changes for the council.

Treasurer Burk also provided the council with a review of each fund in detail.

Mayor A Riddile opened the public hearing at 7:28 p.m.

There was no public testimony.

Mayor A Riddile closed the public hearing at 7:29 p.m.

MOTION: Councilor G Riddile made a motion to approve Resolution TC 2022-29, A Resolution of the Town Council of the Town of New Castle Adopting a Budget for the Town of New Castle, Colorado, for the Fiscal Year Beginning on January 1, 2023 and Ending on December 31, 2023, Appropriating the Amounts Specified in the Budget as Expenditures from the Funds Indicated, Levying the Property Tax Proposed in the Budget, and Reserving and Designating Certain Amounts in Each Fund. Councilor Carey seconded the motion and it passed on a roll-call vote:

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Councilor Leland: yes; Mayor A Riddile: yes; Councilor Hazelton: yes; Councilor G Riddile: yes; Councilor Copeland: yes; Councilor Carey: yes; Councilor Mariscal: yes.

Climate Environment Commission update & Discussion of EV Charging Station

Councilor Leland told the council that there were two items for discussion. The first was the goals document which was in the packet. He said that GCE was asking the member entities to endorse the goals as a good direction for GCE to be taking. Councilor Leland said that the goals document would be referred to when appropriate and that will be done through the CEC as they move ahead with relevant projects.

Councilor Leland suggested that the council motion to approve the goals document.

MOTION: Councilor Leland made a motion that the Town of New Castle Town Council endorsed the Garfield Energy Action Plan. Councilor Hazelton seconded the motion and it passed unanimously.

Councilor Leland said that the second item was the additional EV charging station on the Kamm lot and possibly one in New Castle Plaza. He said they were ready to finalize plans for the Kamm lot station, but Administrator Reynolds and Public Works Director John Wenzel had done more research on it and came up with some qualifying information. Councilor Leland offered that Administrator Reynolds would explain.

Administrator Reynolds said that the charging station installed on the Kamm lot was funded by a grant, and that grant included a software package by which the stations use could be tracked. He said the daytime station use ranged between 17 and 20 percent of the time which was much less than expected, and the use dropped off at night.

Administrator Reynolds said that he and Councilor Leland and Director Wenzel discussed it and there did not seem to be wisdom in adding another station to the Kamm lot when the ones there were not drawing people to the downtown. The majority of users were locals, not visitors. Administrator Reynolds said that installing a higher-speed charging station may be of value.

Mayor A Riddile said that he had spoken to Rue Balcomb and she suggested that an EV charging station in the New Castle Plaza did not make sense until after the roundabout went in because they would be installing utilities at that time.

Council and staff briefly discussed charging station opportunities.

Consider Resolution TC 2022-30 - A Resolution of the Town Council of the Town of New Castle Adopting a Directory of Fees and Charges for the Town

Clerk Harrison told the council that the town was required to readopt the directory of fees and charges each year. She briefly reviewed the proposed changes for the 2023 directory.

MOTION: Mayor A Riddile made a motion to approve Resolution Tc 2022-30, A Resolution of the Town Council of the Town of New Castle Adopting a Directory of Fees and Charges for the Town. Councilor Copeland seconded the motion and it passed unanimously.

Consider Ordinance TC 2022-12 - an Ordinance of the New Castle Town Council Amending Chapters 16.04 and 16.28 of the Municipal Code Concerning Street and Other Standards (2nd reading)

Administrator Reynolds said that director Wenzel and Town Planner Paul Smith had been working on changes to the public works manual, and those changes had been approved at a previous meeting. Administrator Reynolds said that the purpose of the ordinance was to reference the public works manual. He said the ordinance had been passed on first reading, and there had not been any significant changes to the ordinance since first reading.

MOTION: Councilor G Riddile made a motion to approve Ordinance TC 2022-12, an Ordinance of the New Castle Town Council Amending Chapters 16.04 and 16.28 of the Municipal Code Concerning Street and Other Standards on 2nd reading. Councilor Copeland seconded the motion and it passed on a roll-call vote: Councilor G Riddile: yes; Councilor Carey: yes; Mayor A Riddile: yes; Councilor Leland: yes; Councilor Copeland: yes; Councilor Hazelton: yes.

Consider Approval of a Prosecutor Service Agreement

Administrator Reynolds told the council that Tim Graves had been working as the town prosecutor since Angela Roff had been appointed to the bench. He said that our attorneys had been working with Mr. Graves to work out a service agreement that was essentially the same as the one Ms. Roff worked under for years.

Administrator Reynolds said that the agreement under consideration was a two-year agreement that would automatically renew. He said that Mr. Graves had been doing an excellent job in the municipal court.

MOTION: Councilor G Riddile made a motion to approve the prosecutor service agreement. Councilor Carey seconded the motion and it passed unanimously.

Consider Approval of a Contract for the Purchase of Police Body Cameras

Administrator Reynolds reminded the council that several years ago the state passed SB 2020-217 that required that all police departments use body cameras. The deadline for that is June 2023, but the town was far ahead of that and has already purchased body cameras, the editing software and hired an additional police clerk. Administrator Reynolds said that just 2.5 years into it, the body cameras had begun to fail and the company who made them had been bought out and no longer serviced the cameras. Police Chief Chuck Burrows and Officer Justin Reynolds had done some research and found three companies they had reached out to for quotes. One company stood out from the others in terms of quality equipment, service and support. The company was Axon, and many other agencies in the valley used them, so much so that dispatch has software that speaks to the Axon camera system, and the DA's office indicated that Axon was the system of choice.

Administrator Reynolds said that staff suggested approving the contract with Axon. Police Officer Justin Reynolds told the council that the district attorney's office already used Axon products along with Rifle, Silt and Glenwood Springs. He said that the other advantage with Axon was that Axon will allow the town to get a year into the contract and then retroactively apply for grant funding for the cameras. He said that he had a grant in mind through the Small Rural Tribal Body-Worn Camera Program whose grant cycle will

open up in 2023, and there was a 90% chance of being funded. Officer Reynolds said that there were other grants through the Department of Revenue marijuana division and that one will also retrofit. Officer Reynolds said that the police department was already integrated with Axon with their tasers. In using Axon cameras, if a taser is activated it also activates all body cameras within a 25-foot radius. In addition, Officer Reynolds said that the evidence management system was integrated with dispatch, and if the town ever upgraded capabilities to include in-car computer terminals they will integrate with the systems in dispatch. A different type of camera would require additional software and licensing to integrate with dispatch.

The council and staff discussed more details about the Axon system, equipment and software.

MOTION: Mayor A Riddile made a motion to approve the contract for the purchase of police body cameras. Councilor Copeland seconded the motion and it passed unanimously.

Consider a Motion to Begin the December 20, 2022, Town Council Meeting at 5:30 p.m.

MOTION: Councilor Hazelton made a motion to begin the December 20, 2022 council meeting at 5:30 p.m. Councilor G Riddile seconded the motion and it passed with Councilor Carey voting no.

Consent Agenda

November Bills of \$ 556,311.40

Tapatios Hotel & Restaurant Liquor License Renewal

MOTION: Mayor A Riddile made a motion to approve the consent agenda. Councilor G Riddile seconded the motion and it passed unanimously.

Staff Reports

Town Administrator – Administrator Reynolds said that Clerk Harrison, Admin. Asst. Firth and himself had been baking cookies for the seniors and they will be delivering them to the senior lunches. Administrator Reynolds said that staff had been working with the Post Office on a water issue and it should be resolved soon. Administrator Reynolds said that there were parking issues at the Lakota Senior Housing that they were trying to work through. Administrator Reynolds said that he had discussed previously with the council that he had been approached by a Grand Junction attorney regarding some water shares on the Ware and Hinds ditch they were trying to sell. He said that he had Mike Sawyer, the town's water attorney, look at the shares, and unfortunately, while the shares are senior ones, they could only be used for raw water irrigation. Administrator Reynolds asked the council for their opinion. After a brief discussion the council agreed that it was not a value to the town to pursue the purchase of the shares. Administrator Reynolds said that the street going up to senior housing where the parking issue was, does not have a street sign. He said staff went back to the approval and discovered that it had never been named. He asked if the council thought there should be a street-naming contest or if they

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had some other idea. Councilor G Riddile suggested that the street be named after Mary Metzger who had been on council for many years and was instrumental in bringing the senior housing into town. The council and staff loved the idea. Administrator Reynolds said that he will speak to her husband, Larry Metzger, to see how he felt about it. Administrator Reynolds said that the police department would not be doing their own Shop-With-A-Cop, rather, they have assisted other agencies in their efforts. He said the police department will bring the event back to New Castle in 2023. He said that through the event, the police officers met a potential police officer candidate who is interested in New Castle. The woman has completed her applications and done some ride-alongs with the officers. Administrator Reynolds said that they had also spoken to Stu Curry, the academy director, who said he could get her assigned to the spring academy session. Administrator Reynolds said that they had another gentleman who would be attending the academy in Breckenridge that they were interested in. He said that recruitment for the police was looking good. Administrator Reynolds said that staff had put together a gift basket for Steve Rippy.

Town Clerk – Clerk Harrison told the council that her office was busy closing out 2022 and beginning licensing for 2023. Clerk Harrison said that Deputy Clerk Bordelon would be taking some time off over the holidays, and Deputy Clerk Andis may take a few days off as well. Clerk Harrison said that she had found out the day before that she had been appointed to a seat on the Colorado Municipal Clerks Association Liquor Enforcement Committee, and the first meeting will be in the beginning of January.

Town Treasurer – Treasurer Burk said that the finance department was busy with year-end.

Town Planner – not present.

Public Works Director – not present.

Commission Reports

Planning & Zoning Commission – nothing to report.

Historic Preservation Commission – nothing to report.

Climate and Environment Commission – nothing to report.

Senior Program – nothing to report.

RFTA – nothing to report.

AGNC – Councilor Hazelton said that they had gone over year-end information. He also told the council that Senator Rankin had resigned.

GCE – nothing to report.

EAB – nothing to report.

Council Comments

Councilor Carey said that she had attended the Effective Governance Workshop and it was really good. She noted that the council and town really had their stuff together. She said that all the issues she had heard about from other towns, New Castle had already figured out and the council and staff did a great job.

Councilor G Riddile said that the chili cook-off and tree-lighting was great, and he thanked the staff.

Mayor A Riddile told the council that the town Christmas party would be on December 20 and began at 6:00 p.m. He asked everyone to make sure to RSVP.

Mayor A Riddile said that the tree-lighting was fun and there were many positive comments.

Mayor A Riddile said that there had been an Elk Creek Elementary School field trip to the town water and wastewater facilities. The kids all had a good time.

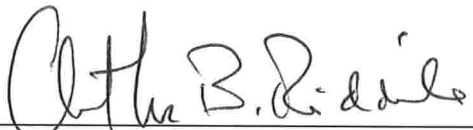
Mayor A Riddile said that he had heard comments from residents of Silt Mesa saying how wonderful it was that New Castle had the bulk water station and how great the water was, as well as being less expensive than Silt.

Administrator Reynolds said that he had heard that Silt had increased their bulk water rates by fifty percent.

MOTION: Mayor A Riddile made a motion to adjourn. Councilor G Riddile seconded the motion and it passed unanimously.

The meeting adjourned at 8:41 p.m.

Respectfully submitted,



Mayor A Riddile



Town Clerk Melody Harrison, CMC

