



Town of New Castle
450 W Main Street
PO Box 90
New Castle, CO 81647

Administration Department
Phone: (970) 984-2311
Fax: (970) 984-2716
www.newcastlecolorado.org

Agenda
New Castle HPC July 20, 2026
July 20, 2026 at 6:30 PM

Virtual Meetings are subject to internet and technical capabilities.

To join by computer, smart phone or tablet:
<https://us02web.zoom.us/j/7096588400>

If you prefer to telephone in:

Please call: 1-346-248-7799

Meeting ID: 709 658 8400

Follow the prompts as directed. Be sure to set your phone to mute until called on

Call to Order

Pledge of Allegiance

Roll Call

Meeting Notice

Conflicts of Interest

Citizen Comments on Items not on the Agenda
Comments are limited to three minutes

Agenda Changes

Items for Consideration

- A. Consider Review of Designation Plaque**
- B. Consider Future Videography Subjects**

C. Discussion for Goals on Next Grant Proposal.

Minutes

D. Minutes May 18, 2026

Commissioner Comments

Adjourn

**New Castle, Colorado
Historic Preservation Commission Meeting
Monday, May 18, 2026, 6:30 PM**

Call to Order

Commission Chair Mari Riddile called the meeting to order at 6:30 p.m.

Pledge of Allegiance and Roll Call

Present	Commissioner Ruth Fletcher Commissioner Richard Fletcher Chair Mari Riddile Alternate Commissioner Tom Fuller Commissioner Emily Sampley
Absent	Commissioner Richard Parks

Also present at the meeting were Professional Assistant Michelle Huster and members of the public.

Meeting Notice

Professional Assistant Michelle Huster verified that her office gave notice of the meeting in accordance with Resolution TC 2026-1.

Conflicts of Interest

There were no conflicts of interest.

Citizen Comments on Items NOT on the Agenda

There were no citizen comments.

Agenda Changes

There were no agenda changes

Items for Consideration

Consider Final Details for Memorial Day Flag Ceremony and Historical Designation

Professional Assistant to the Town Clerk Michelle Huster said Mayor Grady would share the significance of veterans interred in the Highland Cemetery as a segue into the historic designation ceremony. Professional Assistant Huster said he did not want to read a poem. The Commission found this approach agreeable, as it would reduce the speaking burden on members while adding meaningful context to the event.

Professional Assistant Huster said the historical plaque was installed at Highland Cemetery on a boulder at the sign by the entrance of the cemetery.

Professional Assistant Huster said the ceremony was at 9:00 a.m. Assistant Huster said the flag would be raised by Scouting America (Cub Scouts), followed by a salute, remarks by Mayor Grady, and the formal historic designation.

Update of Videography Project.

Chair Riddile provided an update on the ongoing oral history videography project, conducted in partnership with Colorado Mountain College (CMC). To date, interviews had

been completed with four subjects: Joe and Lorraine McNeal, Eric Williams and Jim Shrull. Chair Riddile said the videos were approximately 15 minutes each and are edited by a professor at CMC. A new Commission logo had been finalized and approved for use as an opening title card on the videos.

Discussion of Citizen Telegram Article on Highland Cemetery

The Commission discussed a recently published article in the *Citizen Telegram* regarding the Highland Cemetery. The article had been published online ahead of its anticipated print date of May 19, 2026. Members noted the article was well-done.

Assistant Huster said the reporter had independently visited the cemetery after meeting with Chair Riddile and Professional Assistant to the Town Clerk Michelle Huster and had photographed the Hazelton family burial site, not knowing of its connection to Mayor Grady Hazelton.

Consider Appointing Commission Chair

MOTION: Commissioner Ruth Fletcher made a motion to appoint Chair Riddile as commission chair. Commissioner Richard Fletcher seconded the motion, and it passed unanimously.

Consider appointing Commission Vice Chair

MOTION: Chair Riddile made a motion to appoint Commissioner Ruth Fletcher as commission vice chair. Commissioner Sampley seconded the motion, and it passed unanimously.

Consider Approval of May 18, 2026, Minutes.

MOTION: Chair Riddile made a motion to approve the minutes from May 18, 2026. Commissioner Sampley seconded the motion, and it passed unanimously.

Commissioner Comments: Commissioner Sampley said she would be unable to attend the Memorial Day ceremony due to prior travel commitments and expressed her regret at missing the event. She said she had seen the *Citizen Telegram* article and found it excellent.

Chair Riddile said she would like to cancel the meeting on June 15, 2026, because most of the commissioners would be traveling and unavailable.

Adjourn

MOTION: Chair Riddile made a motion to adjourn.

The meeting adjourned at 6:41 p.m.

Respectfully submitted,

Mari Riddile, Chair

Professional Assistant to the Town Clerk
Michelle Huster