

**New Castle Town Council Regular Meeting  
Tuesday, July 21, 2026, 7:00 PM**

**Call to Order**

Mayor Art Riddile called the meeting to order at 7:00 p.m.

**Pledge of Allegiance**

**Roll Call**

Councilor Leifeld  
Councilor Carey  
Mayor Hazelton  
Councilor G Riddile  
Councilor Copeland  
Councilor Sampley

Absent                      Councilor Mariscal

Also present at the meeting were Town Clerk Mindy Andis, Administrator Dave Reynolds and members of the public.

**Meeting Notice**

Clerk Andis verified that her office gave notice of the meeting in accordance with Resolution TC 2026-1.

**Conflicts of Interest**

There were no conflicts of interest

**Agenda Changes**

There were no agenda changes

**Citizen Comments on Items not on the Agenda**

There were no Citizen Comments

**Consultant Reports**

Consultant Attorney –not present  
Consultant Engineer – not present

**Items for Consideration**

**Consider Ordinance TC2026-6 - Renewal of Comcast's Cable Television System Permit (2<sup>nd</sup> reading)**

Administrator Reynolds said there were no changes made to the ordinance between first and second reading.

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**MOTION: Councilor Riddile made a motion to approve Ordinance TC2026-6 – Renewal of Comcast's Cable Television System Permit (2<sup>nd</sup> reading). Councilor Carey seconded the motion, and it passed unanimously on a roll call vote. Councilor Copeland: yes; Councilor Leifeld: yes; Mayor Hazelton: yes; Councilor Riddile: yes; Councilor Carey: yes; Councilor Sampley: yes.**

#### **Presentation – Department of Local Affairs (DOLA) Orientation and Updates**

Administrator Reynolds introduced Northwest Regional Manager Dana Hlavac. Administrator Reynolds said Mr. Hlavac will give council an orientation on the roles and responsibilities of the town council. Mr. Hlavac will also update the council on the current state programs, grant opportunities and tools available to the municipalities. Mr. Hlavac gave a brief background. Mr. Hlavac explained to the council their roles and responsibilities; professional management; relationship building; establishing goals and setting priorities; effective meetings and decision-making; legal and ethical issues.

#### **Consent Agenda**

Items on the consent agenda are routine and non-controversial and will be approved by one motion. There will be no separate discussion of these items unless a council member or citizen requests it, in which case the item will be removed from the consent agenda.

July 7, 2026, minutes

Liquor License renewal – CRS Frens, LLC dba: New Castle Liquors  
CRS Frens, LLC dba: New Castle Liquors Tasting License Application

**MOTION: Councilor Riddile made a motion to approve the Consent Agenda. Councilor Carey seconded the motion, and it passed unanimously.**

#### **Staff Reports**

**Town Administrator** –Administrator Reynolds reminded council about the retreat is Saturday, September 19, 2026, at the Redstone Inn. He asked council for any topics they would like to discuss to please let him know.

Administrator Reynolds said there have been conversations with RFTA about the Hogback route.

Administrator Reynolds said staff have been discussing the process for appointments to commissions. He said currently there is no process or policy in place for appointments. He said there would be discussion at upcoming work session or council meeting.

Administrator Reynolds said there is a mayor's meeting in Rifle on August 31, 2026, at 6pm.

Administrator Reynolds said he and Treasurer Ehlers have been working with the town's health insurance company. There will be a final meeting with the insurance company in the next couple of weeks. He said the health insurance for employees will increase for

2027 by 13-15 percent.

Administrator Reynolds said EAB will be meeting August 6, 2026, at the Garfield County Administration Building.

Administrator Reynolds said the Board of County Commissioners will be meeting August 4, 2026, 8am in a work session to discuss the Hogback route and the Traveler.

Administrator Reynolds said there is a situation with a resident next to the ditch and holding pond. The pond has leaked into the basement of the resident. Staff have determined the water is coming from the irrigation holding pond. The resident has reached out to the town for assistance. Staff have put in a claim into CIRSA which has been denied. Administrator Reynolds said there is funds in the Good Neighbor Fund to help with the mediation.

Administrator Reynolds said he and Planner Smith had a meeting with Garfield County Housing Authority. He said they discussed affordable housing and how that would work as a partnership with the Housing Authority.

**Town Clerk** – Clerk Andis said staff reviews for Town Administrator, Town Clerk and Town Treasurer is scheduled for August 18, 2026. Clerk Andis passed out the review sheets to the council.

Clerk Andis reminded the council to complete the Knowbefor training through CIRSA. The trainings are to help identify spams and phishing emails.

Clerk Andis reviewed the next council meeting agenda with the council.

**Town Treasurer** – not present

**Town Planner** – not present

**Public Works Director** – not present

### **Commission Reports**

**Planning & Zoning Commission** – Councilor Riddile said TC Midwest was approved for their final PUD.

**Historic Preservation Commission** – Councilor Sampley said the commissioned agreed to change the date on the dedication plaque from 1889 to 1888. She said the commission is also looking for more families to interview for the videography project.

**Climate and Environment Commission** – Councilor Leifeld or Councilor Carey were able to attend the meeting. Clerk Andis said the commission agreed to give \$5k to the dumps days from the bag fee money for this year and next year.

**Senior Program** – have not met

**RFTA** – Councilor Copeland reviewed the proposal for the Hogback route.

**AGNC** – have not met

**GCE** – have not met.

**EAB** – have not met

**POSTR** – have not met

### **Items for Future Council Agenda**

Councilor Leifeld asked to have an update regarding fiber optic internet service.  
Councilor Carey asked for information from Xcel Energy about how they are getting notifications out to public.

### **Council Comments**

Councilor Leifeld said the softball season is over. He Ari Cornejo did a great job making sure the fields were ready and providing great experience for kids.

Councilor Carey said she was informed of a contest for a Hallmark movie for a town to be featured in a Hallmark Christmas movie. She said Dirty Hog Dash was great. The kids had so much fun. She said Public Works have done a great job by going above and beyond.

Councilor Copeland said the roundabout landscaping looks great.

Councilor Riddile asked about the generator project. Administrator Reynolds said the generators have been ordered.

Mayor Hazelton said he had the restored original 1888 town map framed and is hanging in the council chambers. The advertisements for businesses on the map were like today's chamber of commerce. He said there is a lot of events happening in town and asked council if they get a chance to please attend the event. The community appreciates seeing council at the events and it is important.

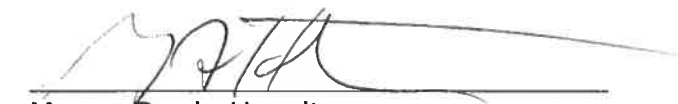
### **Adjourn**

**MOTION: Mayor Hazelton made a motion to adjourn.**

The meeting adjourned at 9:46 p.m.

Respectfully submitted,

  
Town Clerk Mindy Andis, CMC

  
Mayor Grady Hazelton